

INSTRUCTIONS FOR SUBMITTING DATA

FOR THE NATIONAL MILK DRUG RESIDUE DATABASE PROGRAM

The following are revised instructions for industry participants and State Regulatory agencies use in submitting data for the National Milk Drug Residue Database Program.

- Item 1. State. This field will be used by the State regulatory agency. It will contain the standard Numerical Code for each State.
- Item 2. Grade A. If the sample was Grade A, enter Y. If it was not Grade A, enter N.
- Item 3. Sampled By. If the sample was taken by Industry, enter **IND**. If it was taken by the regulatory Agency, enter **REG**.
- Item 4. Source of Samples. Report the source of the samples by entering the appropriate code from the following four categories:

<i>Source</i>	<i>Code</i>
Bulk Milk Pickup Tanker	BMP
Pasteurized Fluid Milk and Milk Products	PFM
Producer Sample	PS
Other (Silo, Over-the Road Tanker)	OTH

Note: Producer Samples should be reported by the permitting State, rather than by the analyzing State.

- Item 5. Reporting Period. Enter the data (month and year) in which the testing was done.
- Item 6. Total Samples Analyzed. Enter the Total number of samples that were analyzed

Note 1: Duplicate reporting is to be avoided. Report only one positive per incident. For example, if a bulk milk pickup tanker is positive and trace back to the farm identifies one or more positives, report only the bulk milk pickup sample positive to the database program. Individual producer sample results are to be reported when they reflect the regular sampling program for producers and when they are taken as follow-up to a tanker found to contain residues below the tolerance or safe levels.

Note 2: If additional analyses are done after a positive result has been reported, report these under the remarks section. Do not add these results to the total number of samples analyzed because the positive result already has been counted.

Note 3: The total number of samples analyzed often will be lower than the number of tests reflected in the tables because some samples are tested for more than one residue. It is important that the number you report represents the number of samples as that term is defined, that is, the number of loads, lots, silos, producers, etc., rather than the number of tests performed.

Item 7. Number of Positive Loads of Lots.

Enter the number of tankers or lots of milk reported as positive.

Item 8. Pounds of Positive Milk (000)

Enter the pounds of milk positive in the tankers reported in item 7. Round this number to the nearest thousand and **exclude the last three zeros**. For example, enter 50 for a 50,000 pound tanker load. Pounds of producer milk disposed prior to acceptance or delivery need not be entered.

Item 9. Disposition in Compliance with PMO State Regulations?

Enter **Y** for **Yes** if the milk was disposed of in compliance with the PMO or State Regulations. Enter **N** for **No** if the milk is disposed of in any other way and explain why in the Remarks Section.

Item 10. Contact Person and Organization

Enter the name of a contact person and your organization should there be any questions when your form is received.

Item 11. Telephone Number

Enter the telephone number of the contact person.

Item 12. Remarks

Enter any necessary information here that has not been reported.